

What's New

Media uploads, inventory control, and one place to manage product content

Team briefing · August 2026

Document Image Manager is now redundant

Product images and documents are managed inside

Registry Master

. You no longer need the separate Document Image Manager (Doc Image Mgr) application for day-to-day uploads, replaces, or clears.

This consolidates the workflow into a single app: one login, one product list, and Actions → Media for files — so teams stop switching tools and updates stay tied to the correct SKU.

What replaces it

Use

Registry Master

only: open a product's Actions menu →

Media

for images and documents, and

Inventory Information

for stock view and manual adjust.

1. Why this change

- **Simplify** — one application instead of Registry + Document Image Manager.
- **Consolidate** — image, document, and inventory actions sit on the same SKU row.
- **Fewer mistakes** — you always work from the live master list after Refresh Cloud.

2. Where everything lives

From the left sidebar you still use Data View and Catalog Sync. Open any SKU with the Actions (list) control to reach Edit, Sync, Inventory, Media, and Delete.

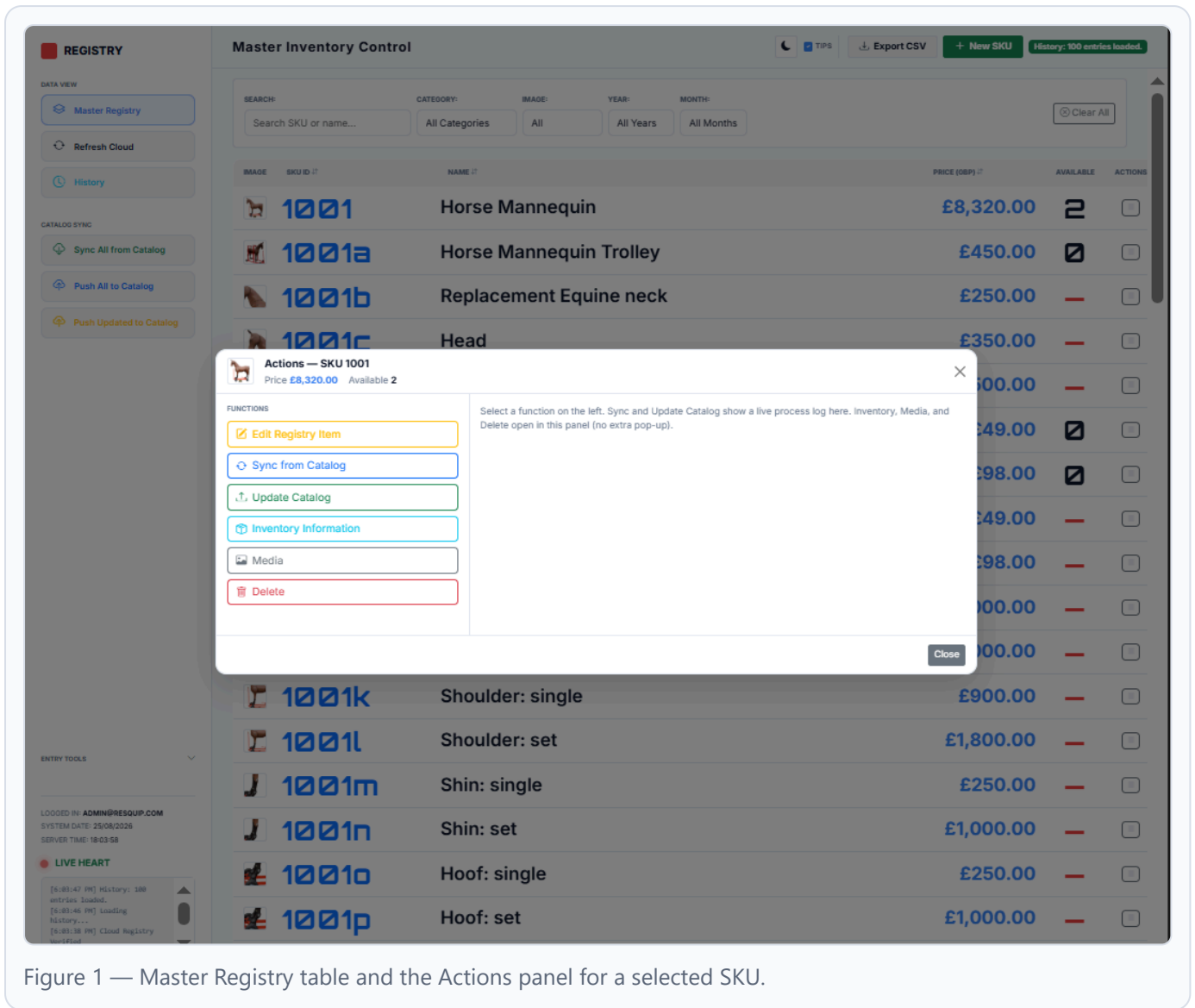


Figure 1 — Master Registry table and the Actions panel for a selected SKU.



REGISTRY

DATA VIEW



Master Registry



Refresh Cloud



History

CATALOG SYNC



Sync All from Catalog



Push All to Catalog



Push Updated to Catalog

Figure 2 — Sidebar: Master Registry, Refresh Cloud, History, and Catalog Sync. Help and Check for updates are also here.

3. Uploading product images (new method)

Images are controlled from Registry Master. The same optimiser pipeline still produces the public WebP; you stage the file from Media instead of Document Image Manager.

1. Find the SKU in Master Registry (use Refresh Cloud first if needed).

2. Open **Actions** → **Media** → **Images** tab.
3. Review the **Current** image (or choose **Use no image** to clear).
4. Under **New preview**, choose a file from your computer.
5. Pick update target: Standard (catalog + registry), Catalog only, or Registry only.
6. Click **Upload & process** and wait for processing to finish.

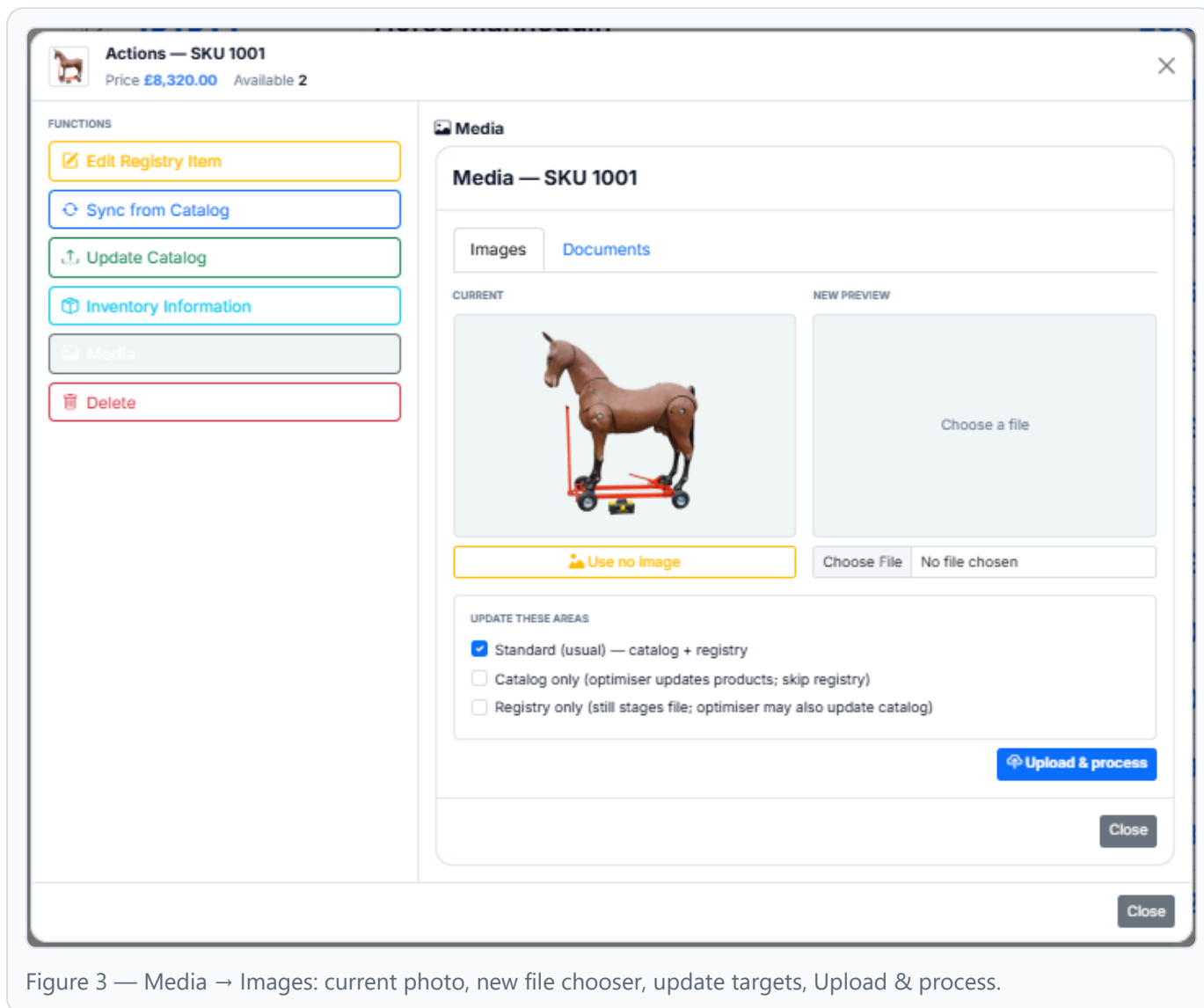


Figure 3 — Media → Images: current photo, new file chooser, update targets, Upload & process.

4. Uploading documents (new method)

Primary manuals and secondary supporting files are also managed in Registry Master (Documents tab). This replaces document workflows that previously lived in Document Image Manager.

1. Actions → **Media** → **Documents** tab.
2. **Primary document** — main manual/spec: View, Replace, or Remove.
3. **Secondary documents** — up to four extra slots (PDF, Google Doc, Sheet). Click **Add document** on an empty slot.

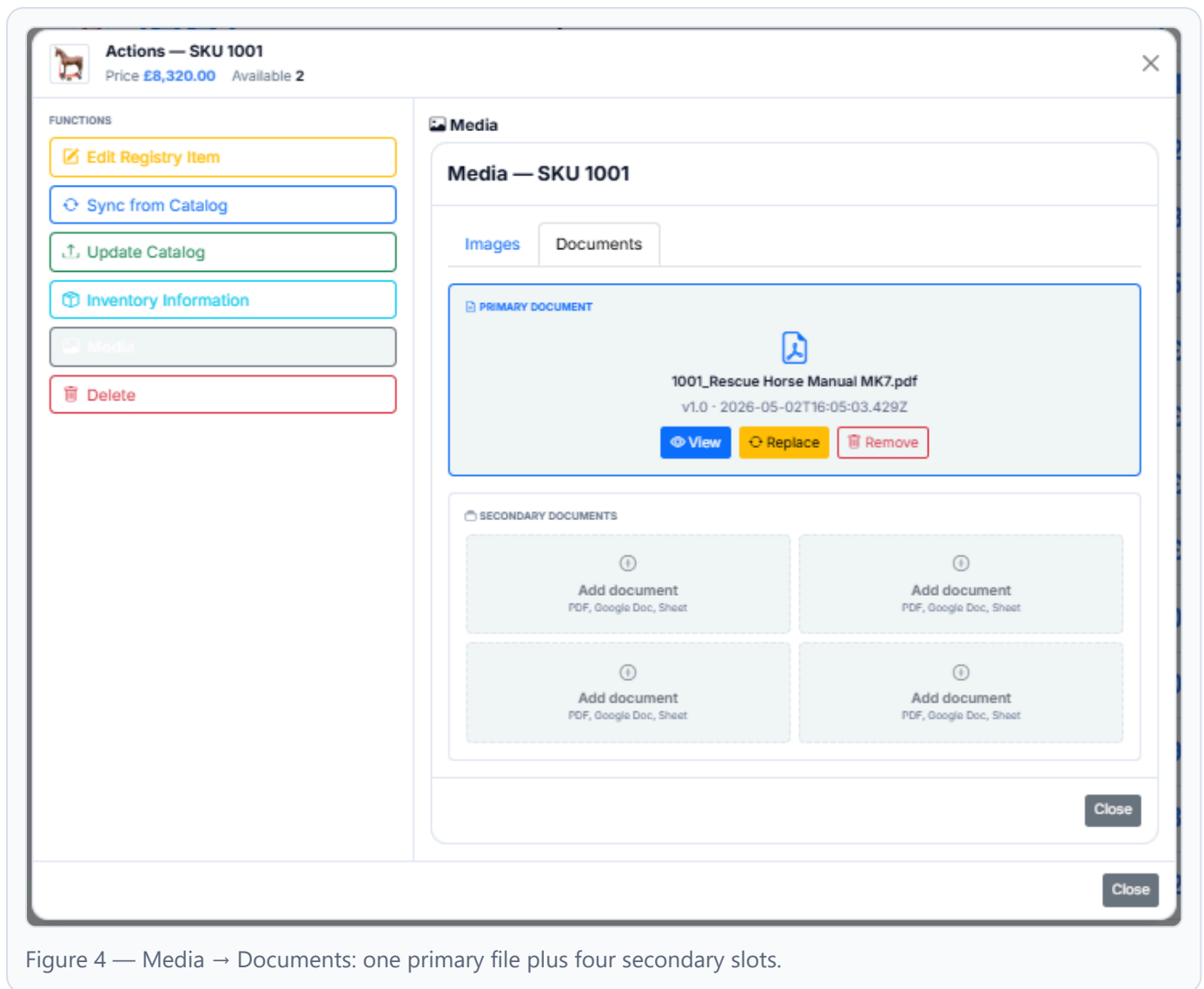
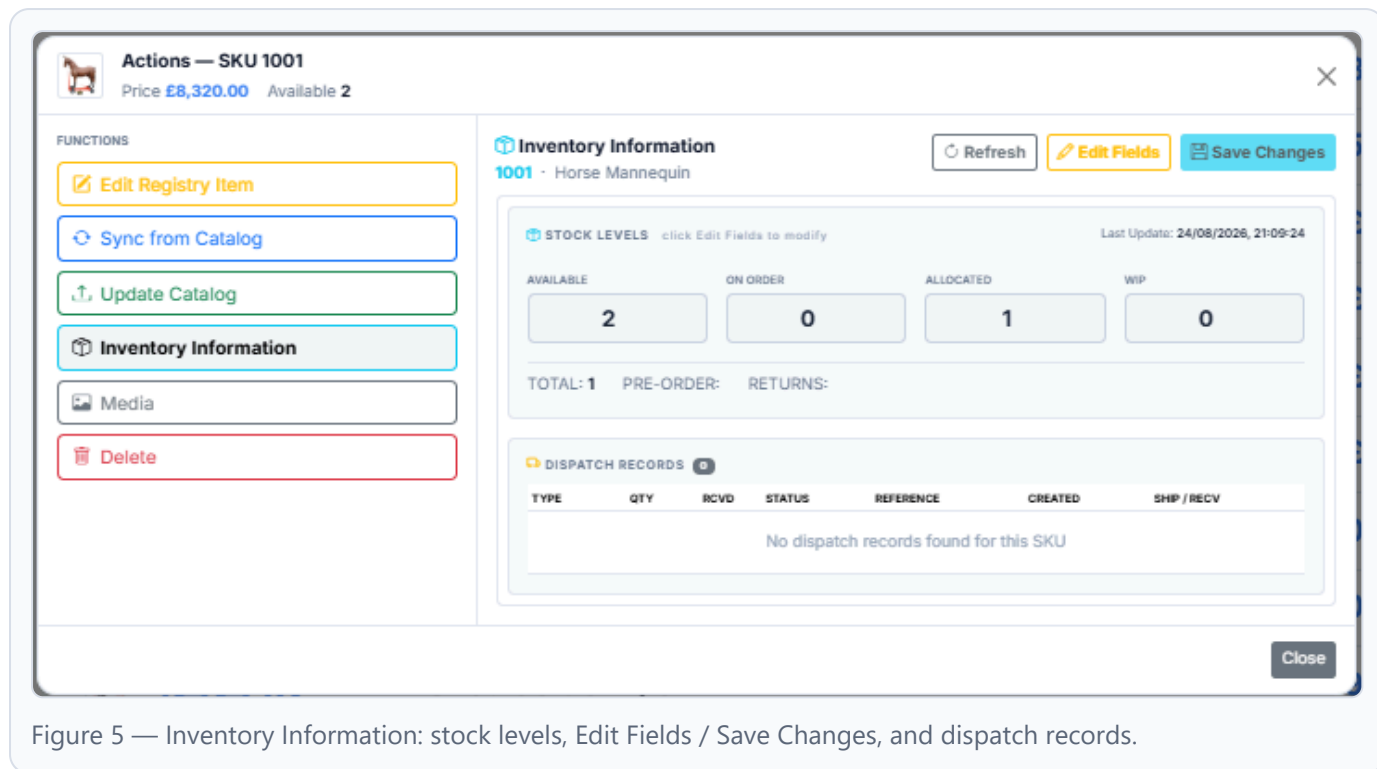


Figure 4 — Media → Documents: one primary file plus four secondary slots.

5. Inventory view and manual adjust

Stock levels for a SKU are visible from the Available column (click it) or from Actions → **Inventory Information**.

- See **Available**, **On Order**, **Allocated**, and **WIP**.
- Click **Edit Fields** to manually adjust values, then **Save Changes**.
- Use **Refresh** to reload stock data from the inventory service.
- Dispatch records for that SKU appear in the lower table when present.



6. Edit product details (still in Registry)

Single-click a row (or Actions → Edit Registry Item) to change name, price, sizes, and related fields. Creating a new SKU uses + **New SKU** in the header.

Edit Registry Item

SKU ID
1001

ITEM DESCRIPTION
Horse Mannequin

PRIMARY SECTOR
None / General

PRICE (GBP)
8320.00

WEIGHT (KG)
250

HEIGHT (CM)
0

WIDTH (CM)
0

PRODUCT DESCRIPTION (OPTIONAL)
Articulated horse training mannequin

STATUS (OPTIONAL)
active

IMAGE URL (OPTIONAL)
https://storage.googleapis.com/

Proceed to Verification

Figure 6 — Edit Registry Item form.

7. What you should stop using

- Do **not** use Document Image Manager / Doc Image Mgr for routine image or document uploads going forward.
- Treat Registry Master as the single operational app for registry data, media, and inventory adjust on a SKU.
- If a page still looks outdated after a site update, use the yellow **Update available** banner (Reload now) or Help → After an update for a Chrome hard refresh.

Resquip Registry Master — What's New (August 2026). For the interactive guide with the same screenshots, open **Help** in the Registry Master sidebar.